



REQUEST FOR QUOTATION (RFQ): D09CASP 20-01

DATED: September 15, 2019

ASL Interpreter Services

The United States Probation Office for the Southern District of California is seeking the above referenced service to assist during client treatment appointments.

ORGANIZATION: United States Court
U.S. Probation Office
Southern District of California
101 West Broadway, Suite 700
San Diego, CA 92101-7991

The organization is a Judiciary Branch of the Federal Government and is exempt from state and local taxes. The tax exempt number is 95-6565020.

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Contracting Officer
Budget, Purchasing & Finance Administrator
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Requirements:

- 1) Interpreter certified in American Sign Language (ASL).
- 2) Travel to locations throughout San Diego county, current location/need is in the Mission Valley area. Location can change based on individual's treatment requirements
- 3) Comfortable working around individuals with criminal records (clients).
- 4) Be available for at least one weekly appointment lasting between 30 minutes to 1 ½ hours initially. Appointment frequency can change based on provider recommendations.

- 5) Meet the client at a doctor's office and interpret their counseling session. Counseling sessions will involve topics such as substance use and mental health issues.
- 6) Interpret between the counselor in English and the client in ASL.
- 7) Maintain strict confidentiality.

Closing date: September 30, 2019, 12:00 (noon) (Pacific)

Contract will be awarded on the lowest cost, technically acceptable proposal.