

Quote Sheet

ITEM	Date	SHORT DESCRIPTION	DETAILED PRODUCT SPECIFICATION	UNIT	QUANTITY	UNIT PRICE	EXTENDED PRICE
	Monday, July 29, 2024	Sleeping Rooms	Sleeping Rooms	Ea	29		
		Master Suite	Master Suite	Ea	1		
	Tuesday, July 30, 2024	Sleeping Rooms	Sleeping Rooms	Ea	129		
		Master Suite	Master Suite	Ea	1		
	Wednesday, July 31, 2024	Sleeping Rooms	Sleeping Rooms	Ea	129		
		Master Suite	Master Suite	Ea	1		
	Monday, July 29, 2024 12:00 p.m. - 5:00 p.m.	Breakout Rooms A/V Requirement Room #1	1 screen each room, LCD projector (connected to sound) with HDMI cable to connect to a laptop on table, 1 small table/front of room for projector, 1 lavalier microphone, sound system	Day	1 Package		classroom style to hold 48
	Tuesday, July 30, 2024	Registration Area	Counter or table and chairs adjacent to Main Session Area	Ea	1		
		Breakout Rooms A/V Requirement Room #1	1 screen each room, LCD projector (connected to sound) with HDMI cable to connect to a laptop on table, 1 small table/front of room for projector, 1 lavalier microphone, sound system	Day	1 Package		classroom style to hold 48
		Main Meeting Room	General Session; 130 participants 22 Rounds of 6	Ea Day	1		
		Main Room A/V	Main Space: Sound system and mixer; 1 lavalier microphone; 2 wireless handheld microphones; 1 podium with microphone, 1 Large screen with skirt; LCD projector (connected to sound) with HDMI cable to connect to a laptop on table, 1 small table/front of room for projector	Per Day	1 Package		

**Meeting Rooms
and
A/V Requirements**

Wednesday, July 31, 2024	Main Meeting Room	General Session; 130 participants 22 Rounds of 6	Ea Day	1		
	Main Room A/V	Main Space: Sound system and mixer; 1 lavalier microphone; 2 wireless handheld microphones; 1 podium with microphone, 1 Large screen with skirt; LCD projector (connected to sound) with HDMI cable to connect to a laptop on table, 1 small table/front of room for projector	Per Day	1 Package		
	Breakout Rooms #1	Class room style 48 participants	Day	1		
	Breakout Rooms A/V Requirements Room #1	1 screen each room, LCD projector (connected to sound) with HDMI cable to connect to a laptop on table, 1 small table/front of room for projector, 1 lavalier microphone, sound system	Day	1 Package		classroom style to hold 48
	Breakout Rooms #2	Class room style 48 participants	Day	1		
	Breakout Rooms A/V Requirements Room #2	1 screen each room, LCD projector (connected to sound) with HDMI cable to connect to a laptop on table, 1 small table/front of room for projector, 1 lavalier microphone, sound system	Day	1 Package		classroom style to hold 48
Thursday, August 1, 2024	Main Meeting Room	General Session; 130 participants 22 Rounds of 6	Ea Day	1		
	Main Room A/V	Main Space: Sound system and mixer; 1 lavalier microphone; 2 wireless handheld microphones; 1 podium with microphone, 1 Large screen with skirt; LCD projector (connected to sound) with HDMI cable to connect to a laptop on table, 1 small table/front of room for projector	Per Day	1 Package		
	Awards Luncheon A/V Requirements	1 screen, LCD projector (connected to sound) with HDMI cable to connect to a laptop on table, 1 lavalier microphone, sound system	Day	1 Package		
Tuesday, July 30, 2024	Light Refreshment a.m. - 12:15 p.m.	11:45 US Probation will choose from provided menu	EA	130		
	Light Refreshment p.m. - 2:45 p.m.	2:15 US Probation will choose from provided menu	EA	130		

Meals/Light Refreshments

Wednesday, July 31, 2024	Breakfast a.m. - 8:00 a.m.	7:00	US Probation will choose from provided menu	EA	130		
	Mid-Afternoon Light Refreshments p.m. - 2:30 p.m.	2:00	US Probation will choose from provided menu	EA	140		
	Late-Afternoon Light Refreshments p.m. - 4:30 p.m.	4:00	US Probation will choose from provided menu	EA	130		
Thursday, August 1, 2024	Continental Breakfast a.m. - 8:00 a.m.	7:00	US Probation will choose from provided menu	EA	130		
	Mid-Morning Beverage Service Only a.m. - 9:30 a.m.	9:00	Coffee, Tea, Water	EA	130		
	Awards Luncheon a.m. - 1:00 p.m.	11:30	Plated Lunch; provide menu. US Probation will select 3 for participants to choose from. Provide 1 vegetarian option	EA	130		
TOTAL							